

Academic year - 2023-24 35

First meeting

Meeting Notice.

It is our pleasure to inform you that the meeting of IOAC is convened on 18-11-2023 at 3:00 Pm in IOAC room to discuss the following Agendas.

All the members are requested to make it convenient to the meeting

Agendas:-

1. preparations for plan of Action for odd Semester.
2. preparation of Institution calendar of Events.
3. preparation of college Time table.
4. preparation for departmental Activities.
5. plan for N.S.S. Activities.
6. plan for sports Activities.
7. preparation & plan for certificate courses and special lectures in various departments to submit the proposals of their departmental Activities.

## Members:

1. IOAC Coordinator
2. Sri Sanjay Pawar Faculty member - ~~goud~~
3. Sri Sarnaveesan Goud Faculty member - ~~(NMI) Goud~~
4. Dr. Venkatappa Naik Faculty member - ~~Hou~~
5. Dr. Hanumanth Naik Faculty member - ~~(Gou)~~
6. Smt Gouli pallakki Faculty member - ~~(Gou)~~
7. ~~Smt. Easamma~~ - Faculty member - ~~(Gou)~~
8. Sri Ratilal patel - member of management - ~~(Gou)~~
9. Sri Udaykumar - Senior Administrative - ~~(Gou)~~
10. Sri Ballatigi Srinivas - Nominee from Industrialist - ~~(Gou)~~
11. Kum Triveni - Nominee from Alumni - ~~(Gou)~~
12. Kum Usha - Nominee from present student - ~~(Gou)~~
13. Kum R. Ruthel - Nominee from present student - ~~(Gou)~~

Resolutions:-

1. Agenda-1: preparation for plan of Action.

\* To conduct orientation programme for B.A & B.com 1<sup>st</sup> year students.

\* plan for conduct of N.S.S. Inauguration.

\* plan for the purchase of sports materials.

\* plan for the purchase of library Books.

2. Agenda-2: preparation of Institution Calendar of Events.

The principal & ICAC co-ordinator, informed to the student welfare officer (SWO) and N.S.S. officer & staff members to prepare the calendar of events for the academic year 2023-24 relating to internal tests, syllabus, teaching plan cultural activities & other activities of Institution.

3. Agenda-3: preparation of college Time Table:-

The principal is directed to the time table committee convenor & members to prepare the time table for the B.A & B.com odd semester students

4. preparation for departmental Activities :-

The principal & ICAC co-ordinator informed to the heads of the department to make the list of the programmes & submit the proposals of their departments.

### 5) Plan for N.S.S. Activities :-

The principal informed to the N.S.S. officer & committee members.

### 6) Plan for sports Activities :-

The principal directed to prepare the various sports teams to participate in various university sports & also directed to staff (Physical Director) to assist in organising sports in the institution especially for the

### 7) Preparation & plan for certificate courses :-

The principal directed to call the Departments Head to make the list of the programmes & submit the proposals & organise the certificate course.

## Meeting Notice - 2023-24

### Meeting - 2

It is our pleasure to inform you that the meeting of the IOAC is convened on 20-12-2023 at 4:00 pm in the IOAC Room to discuss the following Agendas:

All the members are requested to make it convenient to the meeting.

#### Agendas:-

1. Confirmation of the minutes of the previous meeting.
2. Preparation of Action plan for Even Semester.
3. Plan for purchase of sports materials.
4. Plan for ~~mess~~ <sup>the</sup> ~~camp~~ preparation of special lectures.
5. Preparation for ~~communication~~ <sup>communication</sup> skills and Orientation programme for first year students.
6. Preparation of AQAR - 2023-24.

Members :-

- Sri Sanjay Pawar - IQAC coordinator  
 Sri Sannaveeram Gouda - Faculty member - ~~Faculty~~  
 Dr. Venkatappa Naik - Faculty member - ~~Faculty~~  
 Dr. Hanumantha Naik - Faculty member - ~~Faculty~~  
 Smt Gowri pallakci - Faculty member - ~~Faculty~~  
 Smt Easamma - Faculty member - ~~Faculty~~  
 Sri Ratilal patel - member of management  
 Sri Udaykumar - Senior Administrative - ~~Senior~~  
 Sri Ballatigi Shrinivas - Nominee from industrialist  
 Kum Thivene - Nominee from Alumni  
 Kum Usha - Nominee from present student ~~student~~  
 Kum R. Ruthel - Nominee from present student ~~student~~

## Resolutions :-

1. Agenda-1: confirmation of the minutes of previous meeting.

The previous minutes and the meeting was approved by all the members.

2. Agenda-2: preparation of Action plan of odd semester.

\* To conduct N.S.S. Inauguration.

\* To prepare the Institutional calendar of Events.

\* plan for university sports.

\* plan for purchase of Books as per NEP syllabus.

3. Agenda-3: - plan for purchase sports materials.

The principal directed to prepare the various teams to participate in various university sports

4. Agenda-4: - plan for the preparation of special Lectures.

The principal directed to all the Departments Head to make the list of the programmes & submit the proposals & organize special lectures.

5. Agenda: 5: preparation for orientation pro-  
-gramme for first year students

The principal formed the various committees & directed the SWO & other committee members to make the preparation for orientation programme for B.A & B.Com first year.

6. preparation of AQAR - 2023-24.

The IQAC co-ordinator is directed to the creation convenors to prepare the proper documents for the submission of AQAR-2023-24 as per the UGC & NAAC Guidelines



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### Meeting - 3

It is our pleasure to inform you that the meeting of the IOAC is convened on 5/2/2024 at 4.00 pm in the IOAC Room to discuss the following agendas:

All the members are requested to make it convenient to the meeting.

#### Agendas :-

- 1) plan for Departmental Activities.
- 2) plan for Alumni & parents meet.
- 3) preparation of Communication Skill & Career Guidance programme.
- 4) plan for medical check-up.

## Members :-

- Sri Sanjay Pawar - IQAC coordinator - ~~Pres~~  
 Sri Sanna Veerangouda - Faculty member - ~~Secy~~  
~~Dr~~ Venkatappa Naik - Faculty member - ~~Pres~~  
 Dr Hammantha Naik - Faculty member - ~~Secy~~  
 Smt Gausi Pallakti - Faculty member - ~~Pres~~  
 Smt Basamma - Faculty member -  
 Sri Ratilal Patel - member of Management -  
 Sri Vday Kumar - Senior Administrative - ~~Pres~~  
 Sri Ballatgi Shivabas - Nominee of Industrialist  
 Kum Thirveni - Nominee of Alumne  
 Kum Usha - Nominee of present student - ~~Usha~~  
 Kum R. Rutha - Nominee of present student - ~~Rutha~~

## Resolutions :-

### 1. Agenda-1: plan for Departmental Activities

The principal & the IQAC Co-ordinator informed to all the Heads of the Departments to submit the Activities programme reports to the principal.

### 2. Agenda-2: plan for Alumni & parents meet

The Alumni convener & the parents meet convener are informed to hold the meeting of Alumni in the first week of February & the parents meet in the last week of February.

### 3. Agenda-3: preparation of communication skill & career Guidance programme.

The principal informed to the student welfare officer to conduct the communication skill for the B.A & B.Com IV semester students & career Guidance programme to B.A & B.Com VI semester students.

### 4. Agenda-4: plan for medical check-up.

The principal informed the medical unit convener & members to organise the medical check-up for Annual check-up to the students.

Meeting Notice - 2023-24Meeting - 4.

It is our pleasure to inform you that the meeting of the IQAC is convened on 6-3-2024 at 3.00 pm in the IQAC Room to discuss the following agendas:

All the members are requested to make it convenient to attend the meeting.

Agendas :-

- 1) plan for the N.S.S. special camp.
- 2) plan for the Talents Day
- 3) Report of the student welfare officer
- 4) Report of the N.S.S.

## Resolutions :-

1) Agenda-1 :- Plan for N.S.S. special camp.

The NSS officer is

## Members :-

- 1) Sri Amare Gouda. S -
- 2) Sri Sanjay Pawar - IEOAC Co-ordinator - ~~Patil~~
- 3) Dr Venkatappa Naik - Faculty member - ~~Patil~~
- 4) Dr Hanumantha Naik - ,, ,, ,, Hou
- 5) Smt Gouli Pallakki - Faculty member - ~~Patil~~
- 6) Smt Easamma - Faculty member -
- 7) Sri Ratilal Patel - Member of management -
- 8) Sri Udaykumar - Senior Administrative - ~~Patil~~
- 9) Sri Ballatgi Shrinivas - Nominee from Industrialist -
- 10) Kum Thilveni - Nominee from Alumni -
- 11) Kum Usha - Nominee from present student - Usha
- 12) Kum R. Rethel - Nominee from present student - Rethel

## Resolutions :-

### 1. Agenda-1 :- plan for the N.S.S Special Camp

The NSS officer is informed to arrange N.S.S special camp (Adopted Village) for the academic year 2023-24.

### 2. Agenda-2 :- plan for the Talent's Day

The Swo officer is informed for the celebration of Talent's Day by conducting various cultural & literary competitions to held up before ~~say~~ April & also directed to physical director to conduct various sports competitions.

### 3) Agenda-3 :- Report of students welfare officer.

The principal informed the student welfare officer that after the completion of communication skill & career guidance programme the Swo officer to submit the action plan report of the academic year of 2023-24 with photos.

### 4) Agenda-4 :- Report of N.S.S :-

The principal informed the NSS officer that after completion of NSS special camp the NSS officer handed over the report & the activities planned & arranged within the campus & outside campus.