



TARANATH SHIKSHANA SAMSTHE'S

SOMA SUBHADRAMMA RAMANGOUD ARTS & COMMERCE COLLEGE FOR WOMEN

Station Road, Raichur - 584101

(Affiliated to Karnataka State Akkamahadevi Women University, Vijayapura)

Re-Accredited by NAAC with "B" Grade

Website: www.ssrarians.org

Email: ssrgwcr20@gmail.com

AISHE Code: C-8703

Fax: 08362-225750



GRIEVANCE AND REDRESSAL POLICY

OVERVIEW

Soma Subhadramma Ramangoud Arts and Commerce College for women, Raichur has established a Grievance Redressal Policy to address the concerns raised by students regarding academics, facilities, and early marriages. The purpose of the grievance redressal policy is to guarantee a secure and nurturing environment for the student community.

OBJECTIVES:

- To promote transparency and accountability inside the institution,
- Establish positive relationships between students and teachers,
- Create a peaceful educational environment.

SCOPE:

Students have the right to raise complaints regarding

- Any economic or non-economic issues relating to the issuance of marks sheets,
- Transfer certificates,
- Conduct certificates,
- Examination,
- Scholarship topics.

MECHANISM OF GRIEVANCE REDRESSAL:

- The College has established a Grievance redressal Committee, with the Head of the Institution serving as the Chairman and a broad group of faculty members as committee members.
- The complaint box was placed outside the Principal's Chamber in the college. The student council will inform the newly admitted students about the existence of complaint boxes.
- The Complaint box will be regularly accessed to address student issues. The grievances were handled with the highest level of secrecy.



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- The committee members meet regularly to analyse and address the issues within seven working days of receiving the initial complaint.
- Complaints pertaining to financial concerns, such as fees, will only be taken into account if accompanied by the appropriate documentation.
- The complaints regarding the misplacement of ID cards, cycle keys, bank passbooks and jewellery are promptly publicized by the public addressing system from the principal's office, and they are returned to the students after thorough verification by the committee members


IQAC Co-ordinator
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RAICHUR-584 101.


PRINCIPAL
S.S.R.G. Women's College, RAICHUR.



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ANTI RAGGING POLICY

Soma Subhadramma Ramangoud Arts and Commerce College for women, Raichur, established an Anti-Ragging committee with the aim of eradicating ragging on campus. The College rigorously abides by and adheres to the UGC rules in order to prevent and eradicate any type of ragging.

Anti-ragging policies are sets of rules and regulations implemented by educational institutions to prevent and address ragging, a form of bullying and harassment often targeted at new or younger students. These policies aim to create a safe and inclusive environment for all students, regardless of their seniority or background.

Here are some key elements of an anti-ragging policy:

Definition of ragging: The policy clearly defines what constitutes ragging, including physical, verbal, emotional, and psychological abuse. This can include acts like:

- Teasing, name-calling, and insults
- Physical violence or threats of violence
- Forced participation in humiliating or degrading activities
- Social isolation or exclusion
- Demanding money or possessions

Zero-tolerance policy: Our institution have adopted a zero-tolerance policy towards ragging, meaning that any form of ragging, regardless of its severity, will be met with serious consequences.

Role of anti-ragging committees: Anti-ragging committees are typically responsible for investigating complaints, recommending disciplinary action, and monitoring the overall implementation of the anti-ragging policy.



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Complaint mechanisms: For students to report incidents of ragging, a ward-in charge is ready to receive complaint from the grieved student. Later, this issue brings to the notice of anti ragging committee. And also, students have another option to raise complaint in e-CGRAM.

Investigation and disciplinary action: Our institution has formed a committee to take care of the issues related to anti-ragging. Complaints will be investigated and what disciplinary actions will be taken against those found guilty of ragging. This may include suspension, expulsion, or even legal action.

Awareness and prevention: By inviting the judiciary and police officials, regularly we conduct awareness campaigns in our campus to the students



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Principal: Sri. Satyanarayan. M.Com.

2022-23

Anti Ragging committee / Sexual Harassment cell.

Notice

Guidelines to prevent Raging

1. Formation of disciplinary committee.
2. Installing CCTV camera at Vital point.
3. Surprise visit to Students Canteen, Hostel etc.,
4. Any student of our college directly or indirectly commits or participates in raging within or outside intuitions shall be punished and we will take disciplinary action and suspend from the college.
5. Raging is an affiance according to Law, there is punishment with imprisonment or penalty or both.
6. All the students must give undertaken that "I promise that I will not indulge in raging or any kind of misbehavior, I understand that if I am accused of raging the responsibility is on me to prove that I am not guilty".

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Principal: Sri. Satyanarayan. M.Com.

2021-22



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2020-21

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Taranath Shikshana Samsthe's

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Website: www.ssrarians.org

Email: ssrgwcr20@gmail.com

Fax: 08537-225770

Principal: **Smt. Geetha Badiger** M.A., M.Phil.



2019-20

Anti Ragging committee / Sexual Harassment cell.

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Principal: **Smt. Geetha Badiger** M.A., M.Phil.



2018-19

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Anti Ragging Awareness







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WOMEN'S COLLEGE, RAICHUR.

RAGGING shall be



- * COGNIZABLE
- * LIABLE FOR ARREST WITHOUT WARRANT
- * NON BAILABLE

STOP RAGGING

RAGGING WILL

- * Land 'U' in Jail
- * Bring 'U' Punishment with imprisonment



RAGGING WILL

- * Land 'U' in Jail
- * Bring 'U' Punishment with Imprisonment.



STOP **NO RAGGING** **SAY NO TO RAGGING**

RAGGING IS A PUNISHABLE OFFENCE !
DON'T INDULGE RAGGING.
DON'T BEA MUTE SPECTATOR TO RAGGING.
REPORT RAGGING INCIDENTS IMMEDIATELY

STOP RAGGING !

| WHAT IS RAGGING ? ANY ACT RESULTING IN : | A STUDENT INDULGING IN RAGGING CAN BE : |
|--|---|
| ✓ MENTAL PHYSICAL SEXUL ABUSE | ✓ EXPELLED FROM THE INSTITUTION |
| ✓ VERBAL ABUSE | ✓ BANNED FROM THE HOSTEL |
| ✓ INDECENT BEHAVIOR | ✓ HIS / HER SCHOLARSHIP CAN BE WITHDRAWN |
| ✓ CRIMINAL INTIMIDATION WRONGFUL RESTRAIN | ✓ DEBARRED FROM EXAMINATIONS |
| ✓ UNDERMINING HUMAN DIGNITY | ✓ DENIED ADMISSION TO ANY INSTITUTION |
| ✓ FINANCIAL EXPLOITATION EXTORTION | ✓ PROSECUTED FOR CRIMINAL ACTION |
| ✓ USE OF FORCE | ✓ INSTITUTIONS HAVE BEEN ASKED TO FILE THE FIR WITH LOCAL POLICE AGAINST THOSE WHO RAG/ABET RAGGING |

JOIN HANDS TO MAKE YOUR CAMPUS RAGGING FREE.

RAGGING... JUST SAY NO



RAGGING shall be

- * COGNIZABLE
- * LIABLE FOR ARREST WITHOUT WARRANT
- * NON BAILABLE



Any incident Report to

1. Principal
9845596625
2. SWO
9177572558
3. NSS Officer
7892699283
4. Kum. Triveni Member
9972805353



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CODE OF CONDUCT FOR STUDENTS

PREAMBLE

Soma Subhadramma Ramangoud Arts and Commerce College for Women, Raichur is committed to maintain, endorse a culture of conduct that showcases excellence, intellectual openness, inclusiveness, justice, integrity, fairness, respect, equity and accountability. It expects students to uphold these standards in their day-to-day decisions, actions, and interactions. The code of conduct is necessary to mark the boundaries of this needed order. Students continue to be subject to the laws of the land while at the campus, and violations of those laws may also constitute violations of the code. Students are expected to abide by the Code of Conduct.

RESPONSIBILITIES OF STUDENTS

1. Shall read, understand and comply with institutes policies and take responsibility for actions.
2. Shall abide by the institutions policy to value and support an institute community that is diverse in gender, caste, creed, religion, region, nationality, educational background, talent, skill, and experience.

STUDENT COMMITMENT

3. Shall be in time to the institution.
4. Shall be regular and punctual to the classes and maintain 75% attendance to be able to appear for final examination.
5. Follow the instructions of the teacher carefully in the classrooms.
6. Maintain perfect order and strict silence inside the lecture hall/ drawing hall/laboratories/clubs and the corridors.
7. Be attentive in class, to bring calculators, drafter, charts and data handbooks as per the schedule of the classes.
8. Meet all deadlines of assignments, submission of projects, records and posters.
9. Abide by the rules of various laboratories and not damaging the equipments.



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10. Cultivate the habit of looking at the notice boards of the institute/department every day.
11. Attend all counseling sessions convened by their mentors and feel free to explain their academic/personal/career difficulties and seek solutions.
12. Maintain silence in the library and utilize its resources and space without causing damage.
13. Not to be in the canteen during working hours of the institute.
14. To note, to follow principles of progressive discipline and any violence on the campus, destruction of the institute's property, manhandling of a person in the campus, and misbehavior with students will be viewed seriously. Erring persons will be liable for academic or financial consequences, if sustained they will be liable to disciplinary action such as suspension or rustication for specific period etc.
15. Note that defacing of the campus buildings, walls by writing on them or sticking bills, posters is prohibited. Also damaging the notices and posters displayed in the departments is forbidden.

DISCIPLINARY MISCONDUCT

16. Academic integrity must be maintained while pursuing academic studies. To falsify or alter records of academic performance is an academic misconduct. To note that all types of malpractices and unfair means in the examination hall inclusive of the assault on invigilators, misbehaving in the examination hall, enabling other students to be dishonest and impersonation are serious and punishable offences.
17. Participate in various events, seminars, workshops organized by the institution and contribute towards their success.
18. Student participation is encouraged and must be strengthened through the involvement of students in all levels of college governance.
19. When attending events outside the campus and representing the institution, the code of conduct will still be in effect.



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CAUSING DISREPUTE TO OTHER STUDENTS

20. Communicate opinions to others in a fair and constructive manner.
21. Voice any differences of opinion respectfully and directly to those members with whom you disagree and not in common areas.
22. Shall dressed in respectable attire, keep personal hygiene, tidiness, be well groomed and wear the institutes identity cards at all times.
23. Use Institutes resources (facilities, equipment, supplies, vehicles) lawfully
24. Avoid use of mobile phones in classrooms and common areas.
25. Not to form any formal and informal groups on the basis of caste, community and religion.
26. To note that the scholarship amount will be released only when all the scholarship holders put in 75% attendance very month/in the academic year.
27. To furnish in their own interest, the change in the address of father/guardian, if any, to the office/department as soon as they return from summer.
28. Students are prohibited from speaking on behalf of, or for, college with any media organization or publication without written permission of the Office of college Communications.
29. Violation of University rules is strictly prohibited.
30. Promote sustainability and reduce the impact on environment in all our actions.
31. Make the institution a safe place to work and learn. Adhere to good health and safety practices and comply with all health and safety laws and regulations. All students of the institution should abide by this policy. The institution will not tolerate unethical. Conduct and violations are subject to disciplinary actions.
32. The aggrieved student would submit in writing his/her grievance to the Registrar/ Office Superintendent.

PUNISHMENT AND PENALTIES

Warning, suspension, monetary fines, dismissal, upholding of degree are the programme of actions which may be taken when a student has been found to have violated the student code of conduct



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SC/STCell

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified as the two most backward groups of Indian Society. They include all the castes, races or tribes, which have been socially, economically and educationally backward. The cell has been established to support and to bring students from such communities in the main stream.

The SC/ST cell of the college was established in 2022 with the purpose to empower the SC/ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources. They are also encouraged to enroll for career orientation programs, which would equip them with the necessary skills to choose a career option.

Objectives

- To counsel and guide SC/ST students and help them to manage academic and personal issues of college life effectively.
- To ensure provisions of an environment where all such students feel safe and secure.
- To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.
- To provide the mechanism to redress the grievance of SC/ST students, if any
- To ensure protection and reservation as provided in the constitution of India.
- To arrange for special opportunities to enhance the carrier growth
- To aware the SC/ST students regarding various scholarships program of State Govt. and UGC.
- To take such follow up measures to achieve the objectives and targets laid down by the Govt. of India and the UGC.

Activities

- To collect reports and information of State Govt. and UGC's orders on various aspects of education, employment of SC/ST & OBC Students.
- To circulate State Govt. and UGC's decisions about different scholarship programs.
- To communicate with the students and motivate them for better future planning.

SC/STCellCommittee

| Sr.No. | Name | Designation | Contact |
|--------|--------------------|-------------|------------|
| 1. | Prof. Satyanarayan | Chairman | 9845596625 |
| 2. | Prof. Giriappa | Convener | 9741609655 |
| 3. | Sri. Veeresh Nayak | Member | 9739165015 |
| 4. | Sri. Suresh | Member | 8453949491 |
| 5. | Bheemeshamma | Student | - |
| 6. | Trimaladevi | Student | - |
| 7. | Anjali | Student | - |
| 8. | Duragamma | Student | - |



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As per university guideline, college constitutes the committee. The cell gives different information to the students of SC and ST communities. Meeting are arranged by cell time to time.

Minutes of Meetings

First Semester (08.11.2022)

- The SC/ST cell was formed with four members
- The chairman put forth the aims and objectives of this committee
- Cell discussed about various scholarships given to the students
- Information about the schemes of Government and University was taken

Second Semester (04.07.2023)

- The review of issues discussed in previous meetings was taken
- Cell gives necessary information given to the office staff regarding SC and ST students.
- Follow up of scholarships was taken.

Minutes of Meetings

First Semester (15.12.2021)

- The SC/ST cell was formed with four members
- The chairman put forth the aims and objectives of this committee
- It was decided to organize a programme personality development
- It was also suggested to give guideline of the scholarship and various programmes conducted by college

Second Semester (11.07.2022)

- The review of last term meetings was taken
- Cell gives necessary information given to the office staff regarding SC and ST students.
- Follow up of scholarships was taken.
- The planning for next academic year was made